



MINUTES  
THE TOWN OF INDIAN RIVER SHORES  
6001 North Highway A1A, Indian River Shores, FL 32963

REGULAR TOWN COUNCIL MEETING

Thursday, March 21, 2013

3:30 p.m.

**PRESENT:** Brian M. Barefoot, Mayor  
Thomas W. Cadden, Councilman  
Richard M. Haverland, Councilman  
Thomas F. Slater, Councilman

**ABSENT:** Gerard A. Weick, Vice Mayor (Excused)

**STAFF PRESENT:** Richard Jefferson, Town Manager  
Chester Clem, Town Attorney  
Mike Jacobs, PSD Lieutenant  
Shawn Hoyt, PSD Sergeant  
Darlene Wiltzius & Heather Christmas, Finance Department

**OTHERS PRESENT:** Ross Whitley, Berman Hopkins Wright LaHam, CPAs & Associates  
Danielle McClintock, Brown & Brown - PRIA Agency  
Jim Moller, JIPOA  
Mike Ochsner, Chairman, & Hap Schroeder, Finance Committee Member  
Residents including Bill Sayler, Don Ratcliff, Brenda Allen, John Godfrey,  
Dean Phypers, John Lewis, C.C. Ingraham, Linda Bolton, PZV Candidate, Jim  
Poole, Finance Committee Candidate, and at least one other  
Janet Begley (Press Journal) & Meg Laughlin (VB 32963)

Laura Aldrich, Town Clerk  
Robert Stabe, Public Safety Director  
Charlene Hall, PSD Admin.  
Lou Puchala, PSD Retiree  
Bill Beardslee, PZV Chairman

1. Call to Order

- a. Pledge of Allegiance
- b. Invocation (Councilman Slater)
- c. Roll Call

Mayor Barefoot called the meeting to order at 3:30 p.m. with the Pledge of Allegiance and Invocation, followed by the roll call by the Town Clerk as reflected above.

2. Proclamations / Presentations

- a. Proclamation Recognizing April as Child Abuse Prevention Month  
Mayor Barefoot noted the Council had a copy of the Proclamation, and received a **motion** made by Councilman Cadden and seconded by Councilman Slater, which **passed 4-0 to approve the Town's recognition of April as Child Abuse Prevention Month.**
- b. Presentation of Appreciation Plaque to Mike Ochsner  
Mayor Barefoot deferred to Councilman Cadden, who worked with him while the Mayor. Councilman Cadden said it was a pleasure working with Michael the past two years. He said Mike had done an outstanding job on the Council and is thrilled he will stay with the Finance Committee. Mike had also done a very good job on the Beach and Shores, which he will try to keep up with. He presented a plaque and a card from the Council, who each greeted and thanked Mr. Ochsner.
- c. Health Insurance Quotes (Danielle McClintock, Brown & Brown PRIA)

Mayor Barefoot introduced Danielle McClintock, saying this continues discussions that will be followed by a workshop to try to understand the best options the Town has with consideration to the Affordable Health Care Act.

Danielle said this is preliminary discussion with a renewal offer from Blue Cross/Blue Shield and some alternates, which will all be reviewed in a workshop on April 10 with those who are impacted to be present.

*Please Note: The Town of Indian River Shores does not routinely keep verbatim minutes. Any party interested in such an appeal relating to any decision made by the Council with respect to any matter considered at this meeting is responsible to record the meeting and include the testimony and evidence upon which the appeal is to be based.*

She referred the Council to page 9, which shows the two current plans offered by the Town, with the premiums of the Town and the employees listed at the bottom. The next page shows the same plans with the renewal rates, which are 16.5% higher with no changes based on the current census and participation, which is accurate.

The Alternate Option 1 is closest to the current plan and is the most expensive they are proposing, at 9.5% increase (current on left, right is alternate proposed). Anything in red is more expensive for employees, in green is an improved benefit. All of the plans are covered 100% for wellness, with deductible being lower and several routine costs higher. For hospital inpatient, there is a current flat payment, and this plan also has 20% copay after the deductible of \$2,000 is met. Prescriptions stay the same.

Alternate Option 2 has a higher maximum out of pocket cost, and no surgical center flat fee.

In the Alternate Option 3, the important thing to consider is the coinsurance, which is 30% whereas the current plan has a 20% coinsurance after the deductible, and the deductible is \$1,000 higher at \$2,000/\$4,000. This plan is a 6.5% increase to the Town.

Alternate Option 4 is 0.22% increase, has a \$1,500 individual deductible, \$4,500 family, and all of the copays go up with everything else subject to deductible, then 20% out of pocket.

Alternate Option 5 is a combined 9% decrease, with everything subject to coinsurance of 10% after the deductible of \$1,500/3,000. It is an HSA (Health Savings Account) plan design. Unused funds stay in the account of the retiree or employee. Many use it for long term care in retirement, as it is owned by the employee. They can continue to contribute to it on pretax basis.

Alternate Option 6 is also an HSA which brings the Town costs down 18%, the difference being the coinsurance is 20% after \$1,500. The out of pocket goes up from \$3,000 to \$4,500 on this plan.

On HSA's, each person has their own deductible, but if there is more than one person, there aren't individual deductibles. Councilman Haverland said the Council would have the option to determine how much the Town would contribute, and Danielle affirmed.

Mayor Barefoot encouraged all Town employees to look at these proposals, and try to understand it as the Council wants to arrive at a consensus at the Workshop and vote at the next Council meeting. The enrollment period is April 1 through April 30. If we miss that date, the current plan will be at the renewal rate of 16.5% increase, and a new plan date will mean a new renewal year. Danielle said she will be getting the options from the other carriers, and will email it to Laura who will get it out to everyone for review. Mayor Barefoot said it is nice to know we have some options, and built into these plans is the 6-7% increase everyone faces nationwide.

d. Presentation of Audit Results FY 11-12 (Ross Whitley, Berman Hopkins Wright & LaHam)

Mayor Barefoot said the Finance Committee has spent a good deal of time on this, and there have been a few footnote changes. He introduced Ross Whitley, partner with Berman Hopkins Wright & LaHam. He said the presentation was made to the Finance Committee, and noted the modified basis of accrual on the Balance Sheet on page 14 for the Audit for Year Ending September 30, 2012. The General Fund had \$3.8 million in assets, \$1.2 million in liabilities, and a total Fund balance of \$2.5 million of which \$343,000 was unassigned and \$1.956 set aside as emergency funds. The rest is restricted. Road and Bridge has \$569,184 and Planning and Zoning \$507,679. No long term liabilities or assets are included.

Page 16 shows the Statement of Revenues, Expenditures and Changes in Fund Balances, which showed Revenues of \$4.8million, expenditures of \$5.55 million. A change to the draft provided to the Finance Committee is addressed on Page 24, reflecting the changed policy on compensated absences which now must be used or forfeited.

Also, there were two changes to numbers for the pension plan which were not done on page 27, which had to do with a new Accounting pronouncement that requires governments to recognize unfunded pension liabilities. It doesn't have to be implemented until 2015, but we have to disclose that \$2.7 million should be \$4,026,000. We are also not required to fund it, but have to report the liability to the balance sheet that was never required. It is reflected on page 26, and will be changed. It will have a huge affect on governments, as it must be shown on full accrual statements. Councilman Haverland corrected that we don't have to fund it *currently*. Mr. Whitley agreed, the unfunded liability is amortized. It has to be on the face of the balance sheet, where it used to be in the back pages. This is as of September 2015. Councilman Haverland asked what Mr. Whitley's opinion was regarding reporting this earlier and if we should or should not do this. Mr. Whitley replied you can implement it if you want, but he is not a big fan of implementing accounting announcements early as frequently the mechanics are not determined and no precedence on how to book it.

Councilman Slater said it is based on the actuary's number from 2011, and with all of the recent changes it could go down. The Pension Board has to authorize this expense, the Mayor added, and one of the reasons they didn't want to do it is because they have to pay for it. Mayor Barefoot and Mr. Whitley agreed it does not make sense to do a partial actuary report.

On page 43, the budget to actual, compared to the year end was \$17,222 under on revenue, almost spot on for expenses, and the transfers were not a part of the budget. The Town's actual operations were only \$313 over.

Page 69, he explained, showed there were no findings of any significance on internal controls. On Page 71, the Management letter required by the Auditor General would show any financial concerns or negative trends, and there were none. Page 73 reflects that four prior year findings were all corrected and not repeated, and Page 75 shows no comments on the current year.

**A motion to approve the audit with the one page change** was made by Councilman Haverland, supported by Councilman Cadden.

Mayor Barefoot asked if there was total cooperation from the Town's staff, and Mr. Whitley said everyone worked together very well, noting Heather Christmas' prior knowledge helped quite a bit. The Mayor said this is his first budget process, and he hopes we can start and end up the next year in approximately in the same place without such drastic transfers from reserves in the future. **The motion passed 4-0.**

### 3. Consent Agenda

- a. Acceptance of Finance Committee Minutes dated January 22, 2013
- b. Acceptance of Planning, Zoning & Variance Minutes dated February 11, 2013
- c. Approval of Town Council Meeting Minutes dated February 28, 2013
- d. Approval of Invoice from Indian River County Supervisor of Elections dated March 11, 2013

Councilman Cadden, supported by Councilman Tom Slater, **made a motion to approve the Consent Agenda items as presented, which passed 4-0.**

### 4. Discussion with Possible Action

- a. Island Club Annexation Proposal (Councilman Haverland)

Councilman Haverland said last spring Richard began discussions with Island Club, and he was unclear as to the reasons the discussions stopped in December. Mr. Jefferson said there were meetings for an entire year, and expenses incurred with Town Planner, and they wanted much more. He asked for a vote if they were actually interested in becoming part of the Town, and they said they did not want to commit yet.

Councilman Haverland said he called the person who had been in charge of the process at Island Club, with nine committees comprised with seventeen members, and understands they would get lower tax rates and better protection. We would get the benefit of taxes they were paying to someone else and no other incremental expenses. He asked this Island Club resident what his views were, and he said they had not completed their work and were not willing to take a vote until that was completed. His impression was that had the work gone on, annexation would have taken place, although a few residents were vociferously against this, but he thought it would have passed. Given that the costs and benefits to the Town seem favorable, Councilman Haverland thought it might be worth pursuing further.

Mr. Jefferson said we had spent \$15,000 and there is much more costs of \$30,000 - \$40,000 from the Town Planner and still more expenses to follow. Without a positive response regarding intent from them, he chose not to pursue it further. Mayor Barefoot said he gathered they wanted to keep their beach access easement, which Mr. Jefferson explained was on A1A and they were concerned that the parking along A1A would no longer be allowed. He also said they had a maintenance building on County property, which would not be available to them if they annexed, and they had no other property to use. Mayor Barefoot said it's not really the Town, but the other issues.

Councilman Cadden said about 10 years ago Island Club was ready to annex in, and the Council had it on the agenda when the newspaper headlines were that the City (of Vero) and Town were being sued for \$90 million for Lost Tree Village property. They called to take it off the agenda immediately. The people he has talked to there say there is much negative emotion still, he added. They should come to us, if they want to be annexed, and we should be sure they are truly interested.

Councilman Haverland seemed convinced that the gentleman was earnest and objective, and the Town Planner also believes it is doable. Mr. Jefferson said they just have to ask and it will come back before the Council, suggesting Mr. Haverland could pursue it further.

Mayor Barefoot asked for his and Councilman Slater's benefit what the revenue benefits and expenses might be, and Councilman Haverland said there are no annual incremental expenses, and about \$86,000 in incremental revenue according to the Appraisers office, as the properties are valued at roughly \$60 million. Mayor Barefoot asked Chief Stabe if it was worth exploring, with the staffing we have and the demand we have today. Chief Stabe said his position has not changed, the Department could easily handle it. Mayor Barefoot agreed if Councilman Haverland wants to go back to the Island Club and see if there is an interest, he could.

b. Signature Authorities – Town Accounts (Councilman Haverland)

Last month, Councilman Haverland continued, discussion for one of the CD accounts led to what he considered to be a number of potential financial control issues. He recommended that the Council require two signatures for checks with amounts over \$10,000, one being the Town Manager, and for over \$50,000 it would also require a Council member's signature. The Mayor asked Councilman Slater to get with Heather and Darlene and see what current authorities are in place, and any changes that are recommended would be discussed at the next meeting.

c. 2014 Budget Process (Councilman Haverland)

In the past, the staff has begun the budgeting process with no input from Council, so by the time the Council sees the first draft, their influence is limited to minor adjustments. The Council has oversight responsibility and should set the framework for the development for the budget, Councilman Haverland said. He said they should put in \$250,000 extra in the budget this year for pension above the original projected amount, and build up unrestricted assets that have deteriorated, and budget a \$200,000 surplus. They need to begin to fund the unfunded retiree medical liability of \$1.8 million, with a directive going forward to continue this. He suggested that there be a \$50,000 contingency fund, and that we keep operating expenses at the same level as this year, and budget everything month to month and show where we are month to month. Part of the problem we have is the revenues are heavily weighted to just a few months, and the expenses have some seasonal variability but are predictable to see how we are doing.

Mayor Barefoot said all of those suggestions, given his experience, sound reasonable, and since the Council was involved with Mike Ochsner being on the Council and Chairman of the Finance Committee, he asked if these suggestions from Councilman Haverland would be helpful. Mr. Ochsner said there was always time and ability for the Council to have input. Building a contingency has been discussed previously, with sentiment of if we build it in, it has a greater likelihood of being spent. The Town budgets "bare bones" and adjusts as needed. The additional pension contribution is fine, he added, but he disagrees with the amount of \$1.8 million liability for medical retirees as there is not a way of breaking out implied subsidy versus actual subsidy. He continued that budgeting monthly is fine, but what will happen in most cases is the annual budget will be prorated or divided by twelve, and it will never have much value with this process. The revenues do come in big hunks, so dividing by twelve won't be helpful. We just started getting reasonable budget to actual budget comparisons from Heather, and it is easy to follow. Councilman Cadden said he agrees with Michael, some of the adjustments are mistakes we made and some come from Tallahassee that impact our budget that are impossible to forecast. Mayor Barefoot said that's what the contingency would cover. Councilman Cadden said he agrees that if you have a contingency, it would be used. Mayor Barefoot said it would be subject to Council approval.

Councilman Slater noted the major changes in 2012, and it would be interesting to take a preliminary look at personnel costs and other things, with Heather saying she could provide a "rough cut." Councilman Slater agreed with setting aside \$250,000 for pension to insure its long-term stability. Heather said she had done a preliminary budget to actual forecast for this year, and are doing better than projected even after the payouts and retirements. Mayor Barefoot asked when the process starts, and Heather said probably next month with departments, agreeing with Councilman Haverland that a capital expenditure plan that does not extend beyond next year is short sighted.

Mayor Barefoot said they are all familiar with good budgeting practices, and Heather will be working with Mike and Tom Slater on a preliminary budget. The Town Clerk said that in the past there has been a budget workshop in July, but it could be moved up earlier. Heather has gotten a lot of compliments at the Finance Committee Meeting, and we anticipate a much better understanding of where we are for next year.

Councilman Slater asked Heather about the computer system and software, which had been described as slow and complicated. He wanted to be sure she is not working at a disadvantage. Heather said it is very good for the size of the Town, and although it is an older system, it does export to Excel, and supporting a bigger system would still require manipulations. She had no problem with continuing to use it.

d. Committee Appointees – PZV, Finance (Town Manager)

Mr. Jefferson said Linda Bolton has applied for the alternate position on the Planning, Zoning and Variance Board. Mrs. Bolton was in the audience, and replied to the Mayor she is interested in this because it is true investment in the future of the Town to keep the property values rising. PZV Chairman Bill Beardslee said he has worked with Linda over the last six years on a number of land use issues on the Homeowner Association Board and with the County, and is impressed with her abilities. She has an extra dimension in her skill set as the former Vice Mayor of Wellington, Florida. **A motion to appoint Linda Bolton to the Planning, Zoning & Variance Board as an alternate** was made by Councilman Haverland, seconded by Councilman Slater, **which passed 4-0.**

e. Additional DB Plan Employer Payment (Town Manager/Finance Department)

The Council approved a payment of \$250,000 last year to the Police/Fire Defined Benefit Pension Plan, Mr. Jefferson stated, and asked for approval to make the first payment. **A motion to approve the first half payment of \$125,000 to the Police/Fire Defined Benefit Pension Plan** was made by Councilman Haverland, supported by Councilman Cadden, **which passed 4-0.**

*Finance Committee*

Councilman Haverland asked Mr. Jefferson if there was also a Finance Committee opening due to Mr. Slater stepping down. The Town Clerk noted he did not have to step down unless it was the wish of the Council, which Councilman Haverland and Councilman Cadden both agreed was in the best interest. Mr. Jefferson said there was an application, but it had not gone before the Finance Committee yet. Councilman Haverland the budget process is rapidly closing in, and there is one interested candidate, Mr. Jim Poole who has been in the cue for close to a year. He is not sure why they need the Finance Committee's recommendation. Mr. Ochsner asked if there are others who are interested they should get more applications. Mayor Barefoot said he and Councilman Haverland both know Mr. Poole, and are comfortable with his appointment. Mr. Ochsner said he seems to be qualified by the application, and did not see if he is available during the summer. Mr. Poole was at the meeting, and said he leaves June first and comes back early in October, and is willing to come back for meetings. **Mr. Tom Slater's resignation from the Finance Committee was accepted by the Council. A motion was made by Councilman Slater for the Finance Committee (Town Council) to appoint James Poole to the Finance Committee**, which was supported by Councilman Cadden, **passing 4-0.**

f. Retiree Opt-Out for Health Insurance (Delayed Action)

Councilman Haverland said that the Council had voted in favor of this previously, and at the last Council meeting it was determined to be reconsidered following the Health Insurance Workshop. He asked if the Town is in favor of creating a subsidy for retirees who opt out of medical insurance coverage, and eliminating the subsidy for the retirees who remain in the plan, as he is in favor of doing both of these. He did not see where it requires a further workshop on medical care to determine the Council wishes.

Councilman Cadden said he and Vice Mayor Weick asked to wait until the next Council was seated and all present at the meeting. Councilman Haverland asked if the other two would vote today, and accept the Vice Mayor's proxy vote against it.

Mayor Barefoot said he is not sure what specifically the Town is offering, and asked Mr. Jefferson for an explanation. Mr. Jefferson said the Town currently offers a benefit of up to 51% payment to retirees for health insurance based on the number of years of employment. There was confusion at one of the meetings, and \$2,000 was offered to them to opt out of the plan. He now understands that the Council is no longer going to fund any part of the retirees insurance, which was not clear at the first meeting. The choice would be to stay in and pay 100%, or opt out and receive \$2,000. Councilman Haverland added that the maximum paid by the Town was \$2,300, so if their insurance cost them \$6,300, or up to \$15,000 for family, the Town would give them up to \$2,300. He said the Town should encourage them to opt out of the plan in order to deal with the huge unfunded liability.

Councilman Slater said he did a lot of work on this on the Finance Committee, and like the Mayor, he does not have enough of the facts and details. There are plans and policies out there that may be less expensive for some retirees, maybe 30-40% lower. He needs more time before he votes yea or nay. He feels

that the Town has an obligation to help our retirees look at what is available if it is a benefit. Big changes were discussed today. The Town costs for current employees may come down as the census would change with retirees removed. Mayor Barefoot cautioned them to be sure the options offered are worth the desired result. Councilman Haverland said it would be good if it was good for everyone, but it won't be. He just wants to make it happen. Maybe the Town could accomplish the same with a \$2100 or \$1900 subsidy, Mayor Barefoot noted. Councilman Haverland was concerned that it has been "on the table for a long time, since maybe October."

To go from a defined benefit to a defined contribution requires a lot of communication and workshops, the Mayor noted, and we haven't provided that. He said this is the same discussion as the pension plan. We have to provide a good alternative, and try to keep people impacted by the decisions we make from panicking without information. He also indicated an unwillingness to vote on a \$2,000 subsidy when we do not know the proper amount. Councilman Haverland asked who would take responsibility for this, and Mayor Barefoot said he would. Mr. Jefferson said the health history is private, and the individual would have to provide that to the insurance company. The Mayor said the Town would just be the facilitator. The subsidy is taxable, while the current benefit is not taxed, which surprised both the Mayor and Councilman Haverland. Heather said Danielle brought information, and Laura was tasked to set up a meeting with Brown & Brown locally, and have retirees meet with them.

5. **Town Attorney**

b. **Second and Final Reading of Ordinance 510, Trucks, Boats and Trailers in Residential Areas**

Mr. Clem said we don't allow parking trucks outside in this Town, they must be garaged, as must boats and trailers also be. This Ordinance added Section 5 for infraction, he said, and performed the second reading by title only as follows:

ORDINANCE NO. 510

**AN ORDINANCE OF THE TOWN OF INDIAN RIVER SHORES, FLORIDA RELATING TO PARKING, KEEPING, OR STORING OF VEHICLES, BOATS, AND TRAILERS ON PUBLIC AND PRIVATE PROPERTY; PROVIDING PENALTIES AND ENFORCEMENT PROCEDURE; AND PROVIDING AN EFFECTIVE DATE.**

Councilman Haverland asked if there have been any questions or complaints, and Mr. Jefferson said he has not received any. A **motion to approve the second reading of Ordinance 510, Trucks, Boats and Trailers in Residential areas, as presented, passed 4-0** on the motion from Councilman Slater, supported by Councilman Cadden.

6. **Town Manager**

a. **General Fund Analysis & Town Council Budget**

Heather Christmas explained the highlights of her memo and budget analysis, with a bottom line anticipated savings of \$235,000 less than budget.

b. **Departmental Reports (Building, Public Safety, Financial Balance). No comments.**

c. **Northern Trust Resolution Update**

Mr. Jefferson noted that this had been taken care of as reflected in their packet.

d. **DB Pension Options Workshop for Retirees**

It was suggested that this be included at the workshop on April 10<sup>th</sup>, and also that Mayor Barefoot meet individually with each retiree and hear the nature of their concerns, as Councilman Haverland said he had heard from Virginia Gilbert. The retirees did not reject the offer, she told him, and said they are more than willing to discuss, lump sum distribution and investment options which will provide their monthly benefit. Mayor Barefoot suggested two options: to provide a supplemental payment to be invested in some annuity, or maybe the best way is to terminate the plan and have the Town take the funds and pay them, just so long as they keep getting what they are getting now. He suggested that someone at Northern Trust or a wealth management firm could meet with them individually at the April 10 at 10 am workshop. It is a big deal for these people, and we can come up with a reasonable compromise. Mayor Barefoot said he could get the actuary to provide numbers with a May 1 termination date. This plan is controlled by the Council, Councilman Haverland said, and they are assuming 6.9% currently. If you assume a lower rate, it will generate a different number. He suggested that 6.1% would give us a range to work with.

e. **Retirement Announcement**

Barbara Morgan is retiring 19 April, and we have two part time employees working in the Postal Center now as her replacements. Second, Town Manager Jefferson announced he will retire on May 15. We have

been taking applications for a building official, and have advertised the position on the website and in publications. Mayor Barefoot said Mr. Jefferson had spoken with him earlier this week, and the Building Department will definitely need a building official, as no one on staff is qualified. The applications are due by the 29th of this month, with the primary requirement to be a certified building official. Mr. Jefferson continued that in answer to the other obvious question is May 21<sup>st</sup> he will be heading to Cape Cod.

Mayor Barefoot asked each Council member to speak with Richard and hear his ideas about the Town Manager position. He will then speak with the Mayor to have a plan in place for succession come May 15. Councilman Cadden asked if we will do a search, and Mayor Barefoot said yes. Councilman Haverland asked that they consider a variety of alternatives, suggesting that Mr. Jefferson provide his thoughts in writing and they all receive them at the same time, then talk to them about it. Mayor Barefoot was not in favor of that idea, and spoke of someone being designated to be responsible. He mentioned a kind of organizational structure that focuses on the town manager, saves money and does not sacrifice quality in the process. He said they were not to discuss it at this point.

Mayor Barefoot said he has not had the opportunity to work with Richard, but has heard he has served this Town well. The construction folks are quite complimentary of him and his work in this town, and we will find some way to recognize this.

## 7. Committee Reports

### a. Planning, Zoning & Variance (meeting 2-11-13 report)

Mr. Beardslee said they met on March 11, and they received two formal variance requests from a Title Insurance Company. One is a golf cottage at **453 Silver Moss Drive** in John's Island, which needs a 20.9' setback variance in rear and 5' on each side. We require a 15' side and 30' rear yard setback. He said the PZV recommended that the Council follow suit and approve the variance.

Second, a residence at **10 Dove Shell Lane** needs a setback variance of 1.91' on the east and 0.16' to the west, which was uncovered by a routine title search. **A motion** was made by Councilman Haverland, seconded by Councilman Slater **to approve both setbacks, passing 4-0.**

Third was a tree of special concern, a live oak, with a diameter of 32" at breast height. Tree Protection Officer Gary Doyle was asked to do an analysis, and he recommended removal of the tree without mitigation as there is sufficient canopy.

There were also three requests for perimeter fences, one on Bermuda Bay Lane, one on Rivermist Way, and one on Lakeview Way, which were all approved with one pending HOA approval on Rivermist Way.

Mr. Beardslee said he has worked with Richard Jefferson for many years, and no one puts anything over on him. It has been a pleasure working with him.

### b. Council Committee Reports (MPO, EDC, TCCLG, TCRPC, Others)

**MPO.** Mr. Haverland said they did not meet.

**TCCLG.** Councilman Haverland said they did meet, but there was nothing of significance to report.

**TCRLC.** Councilman Slater reported that this month's meeting was cancelled.

**Beach & Shores.** Councilman Cadden reported that they discussed establishing a special taxing district, and the vote was 8-2 to disapprove it as it would only apply to ocean side residents.

**EDC.** The EDC did meet on March 19, but neither Vice Mayor Weick nor an alternate were in attendance.

Mayor Barefoot noted there are still several committee opening for them to consider.

## 8. Call to Audience

No response.

## 9. Adjournment

Hearing no further comments, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

/s  
Laura Aldrich, Town Clerk

(Approved by the Town Council at the April 25, 2013 meeting)