

**Town of Indian River Shores**

Building Department  
6001 Highway A1A  
Indian River Shores, FL 32963  
Tel. (772) 231-4453  
[www.irshores.com](http://www.irshores.com)



**MINOR REPAIRS FORM**

Job Address: \_\_\_\_\_ Unit #: \_\_\_\_\_

*NOTE: Photos of the structure must be attached.*

**Description of Work**

**Location of Work**

(Specify where on the property the work will be conducted for each description of work)

**Building**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Plumbing/Gas**

- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Mechanical** (A/C, Heating & Ventilation)

- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Electrical**

- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Roofing**

- 15. \_\_\_\_\_
- 16. \_\_\_\_\_
- 17. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Total labor & materials estimated value of above repairs: \$ \_\_\_\_\_

Is there a pool on the property? Yes  No  If yes, is the safety barrier up? Yes  No

Repairs for structural damage require plans. The following types of construction require the submittal of plans:

- Roof truss repair/replacement
- Any new construction including additions and alterations
- Damage to load bearing partitions
- Structural Engineer Report for Fire Damage

**Building Official Approval** Yes  No

\_\_\_\_\_

Building Official Signature