



**BUILDING DEPARTMENT**  
**MULTI-TRADE PERMIT APPLICATION**

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CONTRACTOR                      MAILING ADDRESS                      ZIP                      PHONE#                      EMAIL

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JOB ADDRESS    LOT #    SUBDIVISION

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OWNER NAME                      MAILING ADDRESS                      ZIP                      PHONE #

\*CONTRACT PRICE: \$ \_\_\_\_\_  
NOTICE OF COMMENCEMENT IS REQUIRED IF CONTRACT PRICE EXCEEDS \$2,500. HVAC- IF EXCEEDS \$15,000.

**PERMIT FEE: SCHEDULE A + 2.5% STATE SURCHARGE APPLIES TO THESE PERMITS (MIN. \$4.00)**  
**(DUE AT TIME OF SUBMISSION. PERMIT APPLICATIONS WILL NOT BE ACCEPTED WITHOUT PAYMENT)**

WINDOWS/DOORS- **\*\* For openings facing the ocean-Turtle Certification Form (with specs) required to accompany this application.**

SHUTTERS     DOCK/BOAT LIFT     DUNE CROSSOVER     SWIMMING POOLS     SCREEN ENCLOSURE

**MINIMUM PERMIT FEE \$150.00 + 2.5% STATE SURCHARGE APPLIES TO THESE PERMITS (MIN. \$4.00)**  
**(DUE AT TIME OF SUBMISSION. PERMIT APPLICATIONS WILL NOT BE ACCEPTED WITHOUT PAYMENT)**

**\*\*MECHANICAL (RESIDENTIAL) \*\*HVAC System Components Form required to accompany this application.**

GARAGE DOORS     TEMP TRAILER/TENT     DRIVEWAY/PAVERS     SOLAR     IRRIGATION

SIGN     WALL     ELECTRIC     PLUMBING     INSULATION     GAS (Exterior only)

FENCE: **(CHECK WHICH APPLIES)**     YARD FENCE ONLY     POOL BARRIER FENCE- POOL BUILT \_\_\_\_\_ (Year)  
**NOTE: Pool barrier fences must comply with current pool barrier code unless alternative barrier is approved.**

**GENERATOR: (CHECK WHICH APPLIES)**     NEW     REPLACE    FLOOD ZONE: \_\_\_\_\_ (Required)

**NOTES:** \*Gas permit applications must accompany all generator applications.  
\*Flood zone 'X' – Generator must be at the same elevation as the existing house slab.  
\*Other than flood zone 'X' – Generator slab must be 2ft. above base flood elevation (Effective 4/27/23).  
\*Elevation certificates are required before final inspection.

SCOPE OF WORK ANTICIPATED IN THE PERMIT APPLICATION: \_\_\_\_\_

\_\_\_\_\_

(Attach additional sheets if necessary)

**“WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.” A NOTICE OF COMMENCEMENT IS REQUIRED IF CONTRACT PRICE EXCEEDS \$2,500. HVAC- IF EXCEEDS \$15,000.**

*(OWNER)*  
SIGNATURE \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by \_\_\_\_\_ who is

personally known OR /  produced identification.

Type of identification produced: \_\_\_\_\_

\_\_\_\_\_  
Official Signature of Notary Public

*(QUALIFIER)*  
SIGNATURE \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by \_\_\_\_\_ who is

personally known OR /  produced identification.

Type of identification produced: \_\_\_\_\_

\_\_\_\_\_  
Official Signature of Notary Public